

Certificate in Human Resource Management Skills

The graduate certificate in Human Resource Management Skills is designed for individuals who are currently working who need training in human resource selection, talent development and employment law.

Admission

To be admitted to the HRM Skills certificate program, an applicant must:

1. Possess an undergraduate degree; and
2. Submit a statement that articulates the applicant's reason for seeking admission to the program (500 words maximum).

The application deadline is May 1 for the fall semester, and October 1 for the spring semester.

Program Requirements

The HRM Skills certificate consists of 15 credit hours. Twelve (12) of the credit hours are composed of four required courses. The remaining 3 credit hours are satisfied by completing an elective course.

Course	Title	Hours
Required Courses		
HRM 665	Employment Law	3
MGMT 862	Organizational Behavior	3
HRM 866	Selection	3
HRM 869	Talent Development	3
Electives		
Select one of the following elective courses		3
BLAW 810	Law and Ethics for Business	
MGMT 662	Managing in Diverse Organizations	
DS 850	Operations Management	
Total Credit Hours		15