BADM - Business Administration

Courses numbered 100 to 299 = lower-division; 300 to 499 = upper-division; 500 to 799 = undergraduate/graduate.

BADM 101. Becoming a Business Student I (1).
Required orientation class for new business students who are first-time freshmen. Covers various university policies, academic requirements for a degree, campus resources, study skills and career opportunities. Facilitates connections with faculty staff and other students. Course restricted to business and engineering majors. Students in other colleges must request permission from the Business Advising Center.

BADM 102. Becoming a Business Student II (1).
Required continuation of BADM 101 for second-semester freshmen who are planning for their sophomore year in the Barton School of Business. Involves students in more in-depth career, academic planning and involvement with the Barton School of Business community. Course restricted to business and engineering majors. Students in other colleges must request permission from the Business Advising Center. Prerequisite: BADM 101.

Provides instruction using software that simulates Microsoft Word. Students learn to perform tasks such as: adding an index, a table of contents, a bibliography, citations, columns, and section breaks to a Word document. Students with significant skills in Word may be able to test out of the course. Required for advanced standing in the Barton School; Barton School students should take this course during their freshman year. Prerequisites: MATH 111 or equivalent, or concurrent enrollment in MATH 111.

Provides instruction using software that simulates Microsoft Excel. Students learn to perform tasks such as: creating formulas (e.g., nested IF, PMT, FV, etc.), functions (e.g., Date, CONCAT, MODE.MULT, etc.), charts (e.g., PivotChart, etc.) in Excel. Students with significant skills in Excel may be able to test out of the course. Required for advanced standing in the Barton School; Barton School students should take this course during their freshman year. Prerequisite: MATH 111 or equivalent, or concurrent enrollment in MATH 111.

Provides instruction using software that simulates Microsoft Access and PowerPoint. Students learn to perform tasks such as: creating and modifying tables, forms, reports and queries in Access; and incorporating themes, images, audio, video, transitions and animations into PowerPoint presentations. Students with significant skills in Access and PowerPoint may be able to test out of the course. Required for advanced standing in the Barton School; Barton School students should take this course during their freshman year. Prerequisites: MATH 111 or equivalent, or concurrent enrollment in MATH 111.

BADM 190. Selected Topics (1-3).
Repeatable with departmental consent.

BADM 281. Cooperative Education (1).
An academic program that integrates academic theory with professional experience through paid employment in a supervised work setting related to the student’s career focus. Course does not satisfy elective requirements for any major or minor offered by the Barton School. May be repeated, but limited to a total of 3 credits. Graded Cr/NCr. Prerequisites: sophomore standing and 2.250 GPA.

BADM 290. Selected Topics (1-3).
Repeatable with departmental consent.

BADM 293. Professional Edge III (0).
Through a series of seminars, events and workshops this course provides opportunities to develop and refine critical skills and competencies for career progression. It is recommended that the four Professional Edge courses be taken in sequence. Course includes diversity content. Open to students in the Barton School of Business only. Graded S/U.

BADM 294. Professional Edge IV (0).
Through a series of seminars, events and workshops this course provides opportunities to develop and refine critical skills and competencies for career progression. It is recommended that the four Professional Edge courses be taken in sequence. Course includes diversity content. Open to students in the Barton School of Business only. Repeatable. Graded S/U.

BADM 301. Transferring to the Barton School of Business (1).
Required for students transferring from other institutions who are planning to pursue a business degree. Designed to offer a smooth transition from a prior institution, to integrate the student into the WSU campus and provide information about various university policies, academic requirements for a degree, campus resources, study skills and career opportunities in the field of business.

BADM 490. Selected Topics (1-3).
Repeatable with departmental consent.

Professional Edge courses be taken in sequence. Course includes diversity content. Open to students in the Barton School of Business only. Graded S/U.